



EMPLOYMENT OPPORTUNITY

NEIGHBORHOOD HOUSE ASSOCIATION

5660 Copley Drive • San Diego, CA 92111 • (858) 715-2642

MENTAL HEALTH LICENSED CLINICIAN (GERIATRIC SPECIALTY)

0000-0710-IP

**SALARY GRADE /
RANGE:**

Range: 54.0 \$24.33948- \$26.86623 Per hour

EMPLOYMENT

One Full Time position available with Neighborhood House Association
Project Enable Program (286 Euclid Ave. Su. 102, San Diego, 92114).

APPLICATION SUBMITTAL INSTRUCTIONS:

Application must be fully completed (per application instructions), signed, dated and submitted by 4:30 p.m. on Tuesday, July 27, 2010. Submit copy of qualifying documents to be considered. Applications and job announcements may be obtained at the above address; 841 South 41st Street, San Diego, CA 92113; or you may refer to www.neighborhoodhouse.org.

THIS POSITION IS OPEN TO CURRENT NHA EMPLOYEES ONLY

JOB DUTIES and RESPONSIBILITIES:

Acts as the Older Adult Lead/Geriatric Specialist for the assigned Region; supervision and provision of mental health older adult services such as mental health screenings, assessment, triage and linkage with primary care and geriatric service providers, short term case management and individual counseling, crisis intervention; facilitation of group, family and collateral counseling sessions and specialized psycho educational classes; outreach activities within a psychosocial rehabilitation treatment perspective, and consultation to other service providers for the older adult population; provides ongoing assistance, support and guidance to assigned older adult clients; interviews and screens potential clients; monitors client's progress, performs necessary services and/or ensures that services or treatments are provided as directed by service and/or care plans; provides counseling to clients as required; acts as a resource and provides and/or makes appropriate referrals for necessary or requested services; performs crisis intervention as needed; conducts in-home assessment and intervention; Provides outreach to and on-site intervention at various senior-related agencies; Assigns workload to assigned staff, interns and/or volunteers; may supervise, train and/or monitor work performance of assigned staff, interns and/or volunteers; may serve as field instructor for community health care workers; provides information to other agencies and the public about applicable NHA programs, represents NHA in assigned program outreach and/or community activities (e.g., panels and conferences); develops and maintains links with relevant referral sources, community service providers and/or human service professionals; provides information to these sources and agencies; when assigned, conducts program tours; collaborates with other program staff on client status; discusses client progress and/or problems with program staff and professionals and, when appropriate, recommends solutions within scope of responsibility and expertise; requests assistance and guidance from management and professional staff when necessary to address client issues and problems; documents client progress and performs various other administrative functions associated with the program; updates assigned clients' progress notes or case narratives; if required, prepares quarterly summaries for clients; completes intake, discharge and other necessary paperwork; assigns workload to assigned staff, interns and/or volunteers; may supervise, train and/or monitor work performance of assigned staff, interns and/or volunteers; coordinate or conduct educational programs or in-service training sessions on topics related to older adults; read current literature, talk with colleagues, or participate in professional organizations or conferences to keep abreast of developments in geriatrics and older adults.

QUALIFICATIONS:

Education, Experience & Training: Completion of a master's degree program in social work or counseling from an accredited university with three years of increasingly responsible and related experience in a health or mental health setting including those serving the older adult population; or an equivalent combination of training and experience; **Licensed** with experience in geriatrics. Preferred clinical practice and course work in advanced health assessment, advanced pharmacology and advanced pathophysiology.

QUALIFICATIONS (continued):

Knowledge of: Counseling theory, principles and practice and consultation techniques related to older adults; quality assurance principles and practices; cultural and socio-economic issues relevant to providing appropriate rehabilitation and recovery services to special population groups, including older adults, African-American and Latino population, and LGBT communities; legal and ethical issues pertaining to delivery of professional services; human behavior theory; local community and agency resources available to assist the older adult population; group dynamic theories and methods; normal and abnormal emotional growth and development patterns; psychological and behavioral dysfunctions occurring in mental disorder or in social disorganization; Biopsychosocial rehabilitation and recovery treatment modalities; diagnostic categories (DSM) related to older adults; current trends and issues in the field of counseling, psychotherapy, and older adults

Ability to: Work with the older adult population; communicate clearly and concisely, both orally and in writing; maintain detailed client documentation; exercise tact, objectivity, sensitivity, strategy and judgment in dealing with a variety of people with mental illnesses; organize, set priorities and exercise sound independent judgment within areas of responsibility; establish and maintain effective working relationships with clients, other professional staff and the public. comprehend and apply laws, regulations, policies and procedures relative to the provision of social services; appropriately identify, assess, diagnose and effect appropriate treatment plans utilizing community resources and psycho-social treatment modalities in meeting the needs of the older adult populations; interview for the purposes of acquiring diagnostic information and effecting treatment; communicate effectively with people of various educational, socio-economic and cultural backgrounds; operate a computer using word processing, spreadsheet and database software applications, and operate other standard office equipment.

Licenses; Certificates & Special Requirements: Valid California Class C driver's license, which must be maintained throughout employment in this class, is required at time of appointment, or the ability to arrange necessary and timely transportation for field travel (employees in this class will be required to use their own vehicle); Must be licensed by the State of California as a LCSW, MFT OR Clinical Psychology.

Please Note: "Employment will require a criminal background check and clearance."

PHYSICAL & MENTAL DEMANDS:

While performing the duties of this job, the employee is regularly required to sit, walk or stand for long periods; talk or hear in person; use hands to finger, handle, feel or operate standard office equipment; reach with hands and arms. Specific vision abilities required by this job include close vision and the ability to adjust focus; Use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; learn and apply new information or skills; perform work on multiple, concurrent tasks; and interact with program management, staff, clients, client care givers and others encountered in the course of work. The employee may have occasional contact with abusive and physically violent patients.

APPLICATIONS OF CANDIDATES WHO DO NOT MEET THE STATED POSITION REQUIREMENTS WILL NOT BE CONSIDERED. ONLY THOSE CONSIDERED FOR INTERVIEW WILL BE CONTACTED.

The provisions of this job announcement do not constitute an expressed or implied contract.

SUBMISSION OF APPLICATIONS

Applications must be filled out completely and legibly. Applications may be submitted in person or by mail. All statements on the application will be subject to verification and investigation prior to employment. When a closing date is indicated, applications must be received by or before 4:30 p.m. on that date, unless otherwise stated on this job announcement.

POSITIONS REQUIRING DEGREE/ CREDENTIAL

Where required, an official transcript from an accredited college/university and/or Credential must accompany the application. Applicants who fail to comply with this requirement will not be eligible for interview.

BENEFITS

Vacation; sick leave; 13 holidays; 2 personal days and 4 days bereavement leave; medical; dental; life and disability insurance; Social Security and Retirement Plan.

HOURS

Unless otherwise stated in this job announcement, the normal workweek is eight (8) hours per workday for five (5) workdays (i.e., 40-hours per workweek), although the actual hours of work in the workday may vary between 6 a.m. – 11 p.m. Occasional weekend work may be required.

INTRODUCTORY PERIOD

All non-professional positions have an initial introductory period of six (6) months, and all Union professional positions have an initial introductory period of nine (9) months.

CITIZENSHIP/IMMIGRATION STATUS

In accordance with the Immigration Reform and Control Act of 1986, Neighborhood House Association hires only U.S. citizens and others lawfully authorized to work in the U.S.